

September 19, 2002

RE: Inspection Compliance Report form

Dear Installer:

Attached is a copy of the Department of Environmental Service's new septic system installation Inspection Compliance Report form.

The DES will now permit septic system installers to correct deficiencies found by our inspectors as soon as practical, at the inspector's discretion, and to permit installer use of this form when minor installation deficiencies are found. This is an attempt to improve and make more efficient the septic system inspection process.

Minor issues are listed on the enclosed Inspection Compliance Report form.

Here's how the new system will work:

a) If deficiencies are found, the inspector will leave an "Inspection" form in the D-box listing those found. At the inspector's discretion, if it is determined the issues in question are limited or minor; he/she will list them, and will also leave an Inspection Compliance Report form for completion by the installer. This form will also be available on our web site at www.des.state.nh.us/ssb.

b) The installer is permitted to correct deficiencies as soon as practical, and will certify by signature and notarization the noted deficiencies have been corrected. If the inspector allows the use of the Inspection Compliance Report form then installer can proceed and complete the septic system installation.

c) Installer is required to immediately mail or deliver the original of the completed and notarized form to the appropriate DES regional office.

d) Upon receipt of the completed and notarized Inspection Compliance Report form, the Operation Approval will be issued. **IMPORTANT:** Your notarized signature on the Inspection Compliance Report form is your statement indicating deficiencies have been corrected and that the septic system has been installed in strict accordance with the approved plans and specifications.

This new process should help to expedite the installation and inspection process. This will result in saving both time and money for you, the customer, and DES by eliminating subsequent inspections.

Sincerely yours,

William E. Evans, P.E.
Administrator
Subsurface Systems Bureau

Enclosure

INSPECTION COMPLIANCE REPORT

Construction Approval # _____
Town _____ Owner's Name _____
Installer's Name _____ Permit# _____
E-mail Address _____

- | | |
|-------------------------------------------------------|----------------------------------------------------------|
| <input type="checkbox"/> PIPE NOT IN HOUSE TO TANK | <input type="checkbox"/> TANK INLET BAFFLE NOT INSTALLED |
| <input type="checkbox"/> TANK OUTLET BAFFLE NOT IN | <input type="checkbox"/> EFFLUENT FILTER NOT INSTALLED |
| <input type="checkbox"/> RISERS ON TANK NOT INSTALLED | <input type="checkbox"/> VENT ON PUMP CHAMBER MISSING |
| <input type="checkbox"/> ALARM FOR PUMP NOT WIRED | <input type="checkbox"/> D BOX COVER BROKEN OR CRACKED |
| <input type="checkbox"/> CHAMBER SYSTEM NOT VENTED | <input type="checkbox"/> D BOX NEEDS A 90° ELBOW OR T |
| <input type="checkbox"/> HOLES IN PIPE NOT AT 5 AND 7 | <input type="checkbox"/> 3/1 SLOPE NOT LOAMED AND SEEDED |
|
<input type="checkbox"/> OTHER _____ | |

Installer certifies that the deficiencies noted by the DES inspector have been fully corrected and that the subject on-site wastewater disposal system has been installed in strict accordance with the approved plans and specifications regulated by RSA 485-A and Administrative Rules Env-Ws-1000.

Installer's Signature

Date _____

STATE OF NEW HAMPSHIRE

_____, ss. _____, 200

Then personally appeared the above named _____ and
acknowledged the foregoing to be his/her free act and deed, before me

Notary Public/Justice of the Peace

My Commission Expires: